



RFP NO.216

**REQUEST FOR PROPOSALS
FOR
RECYCLED WATER ASSET CONDITION ASSESSMENT PLAN**

ADDENDUM No. 1

The following changes to the Request for Proposal 216 shall apply for this project.

Section “V: SUBMITTING PROPOSAL” previously stated:

Proposers must email proposals to the following District staff for consideration by 1 pm, Monday, December 1, 2025.

Will change to:

Proposers must email proposals to the following District staff for consideration by 1 pm, Monday, December 8, 2025.

End of Addendum No. 01



Central Basin
Municipal Water District

RFP NO.216 – Addendum 01

REQUEST FOR PROPOSALS

FOR

RECYCLED WATER ASSET CONDITION ASSESSMENT PLAN

RFP ISSUE: 11/18/2025

RFP DUE: 12/08/2025, Time: 1 PM

Issued by

CENTRAL BASIN MUNICIPAL WATER DISTRICT

P.O. BOX 911579

LOS ANGELES, CA 90091

TELEPHONE: (323) 201-5500

FAX: (323) 201-5554

www.centralbasin.org

2. Have a minimum of five (5) years of experience providing engineering consulting or water operations services, with preference given to experience in the public utilities or governmental sectors.
3. Demonstrate successful completion of similar projects by firm/project team
4. The report to be stamped by a Registered Professional Civil Engineer

IV. PROPOSAL REQUIREMENTS

Proposals must include the following elements:

1. Cover Letter – Introduction of the firm and understanding of the scope (1 page).
2. Qualifications – Overview of the firm’s experience (3 pages max).
3. Project Team – Key personnel/organization chart, roles, and resumes (7 pages max).
4. Work Plan – Approach, methodology, and timeline (8 pages max).
5. Relevant Experience – Examples of similar past work including references (3 pages max).
6. Fee Proposal – Hourly rates and total estimated cost (not-to-exceed amount) (2 pages max).

V. SUBMITTING PROPOSAL

Proposers must email proposals to the following District staff for consideration by 1 pm, Monday, December 18, 2025.

to Braden Yu, P.E., Engineering and Water Resources Manager
bradeny@centralbasin.org

and to Elaine Jeng P.E., Interim General Manager
elainej@centralbasin.org

VI. SELECTION PROCESS AND EVALUATION CRITERIA

Proposals will be evaluated on the following criteria. Untimely submissions will be disqualified from consideration.

1. Qualifications/experience – 30%
 - a. The firm’s past experience and performance on a comparable scope
 - b. The firm’s project team experience and availability
2. Work approach – 50%
 - a. The firm’s technical and innovated approach to the scope of work
 - b. The firm’s projected schedule for completion
3. Fee proposal – 20%