AGENDA NO. 11

CENTRAL BASIN MUNICIPAL WATER DISTRICT

JUNE 26, 2006- Board Meeting
Prepared by: Steven A. Apodaca
Submitted by: Steven A. Apodaca
Approved by: Art Aguilar

ACTION CALENDAR

PROFESSIONAL SERVICES AGREEMENT
PACIFICA SERVICES, INCORPORATED

SUMMARY:

Central Basin in its commitment to provide safe and reliable drinking water has been at the forefront of water management by developing a regional recycled water distribution system to off-set potable imported water for non-potable uses. To enhance its existing recycled water system, Central Basin has embarked on an aggressive expansion project by implementing the Southeast Water Reliability Project (SWRP), attached as Exhibit "A". The goals of the Recycled Water Expansion Project are to construct a 42-inch diameter recycled water pipeline (65,215 linear feet or 12.3 miles) through the Cities of Vernon, Los Angeles, Montebello, Pico Rivera, and unincorporated Los Angeles County, deliver approximately 20,000 acre-feet per year, increase the existing customer base (approximately 70 irrigation/landscape), loop the existing system and partner with Upper San Gabriel Municipal Water District and San Gabriel Valley Municipal Water District to supply recycled water to both Districts programs.

On January 27, 2006, Central Basin began its first major stage of the SWRP engineering design phase by securing the professional engineering design services of HDR, Engineering, Inc., (HDR) commencing on February 23, 2006 and concluding August 22, 2008. District engineering staff assumed the management of HDR throughout the term set forth in the Agreement; however, due to staff SWRP/HDR management issues, the July 1, 2006 dissolution of the Joint Powers Agreement, and the anticipated shortage of District engineering/operations staff, Central Basin on March 15, 2006 secured an Agreement with Pacifica Services, Inc., for engineering/technical consulting services to assume responsibilities for the management of SWRP and HDR. Staff entered into an Agreement withy Pacifica Services, Inc., with the understanding that upon the acquisition of additional Central Basin engineering/operations personnel, District staff will resume most project management duties for the engineering design phase of the SWRP project. The term of the Agreement with Pacifica Services, Inc., (Exhibit "B") shall be for a period of one year commencing on March 15, 2006 and concluding March 15, 2007. In addition, all payments for services stated in the Agreement were based on a preliminary estimate and considered by District staff to be a starting point due to staff shortages/project management issues; therefore, total payments for services shall be for a not-to-exceed amount of $100,000.

Since the commencement of Pacific Services management of the SWRP design phase, the project has been administered with in-depth knowledge and experience. The core of the management is centered on milestones set forth in the "Scope of Work". Each milestone (Exhibit "C") is positioned as a percentage of total deliverables to facilitate the "Scope of Services" that HDR is required to provide. On May 10, 2006, HDR met its 10% design submittal milestone and will provide design submittal milestones on the following dates:

- 30%: August 31, 2006
- 60%: October 11, 2006
- 100%: December 07, 2006

In addition, the SWRP project team has addressed many challenges in regards to our partnership with the City of Vernon, easements/permits, California Environmental Quality Act (CEQA) and pipeline realignment. Sstaff has worked closely with the City of Vernon to secure their continued commitment as stated on the Agreement commencing on November 22, 2005. At this time, staff is pleased to announce that the City of Vernon has upheld their committement to honor the Agreement. (Phase 1 & 2: 13, 500 afy). Also, Pacific Services, with District staff approval is presently working on organizing and implementing the required processes to manage the easement/permit/CEQA projects and has successfully completed a pipeline realignment project (Exhibit "A").

On March 15, 2006 Pacific Services, Inc. (Exhibit "D") with the assistance of District staff commenced management of the SWRP pipeline design process. During the period of performance by Pacifica Services, inc., the District was invoiced for services provided within the "Scope of Services" per the Agreement from March 15, 2006 to May 28, 2006 for the amount of $49,530. In addition, for services performed from May 29, 2006 to June 25, 2006, cost estimates are stated to be $45,470. To date, the total amount for services render within the "Scope of Work" per the Agreement is $95,610; therefore, the remaining $5,000 of the not-to-exceed amount of $100,000 is not adequate to cover the supplementary cost to complete the necessary engineering and technical management services. By late August 2006, staff anticipates the hiring of additional engineering/technical employees which will enable staff to assume the majority of SWRP design management responsibilities. However, staff will require the continued assistance of Pacifica Services, Inc., for engineering/technical services for approximately 45 hours per week to meet the demanding design phase schedule. Staff therefore, recommends that the Agreement be amended for an additional amount of $265,000 for a total not-to-exceed amount of $365,000.

FISCAL IMPACTS:

Funding is available under the capital improvements program.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

Not applicable.

RECOMMENDED MOTION:

That the Board authorizes the General Manager to amend Pacifica Services, Inc., Agreement (contract) for an additional amount of $265,000 for a total not-to-exceed amount of $365,000.

LIST OF EXHIBITS:

Exhibit “A” - Map SWRP Pipeline Alignment
Exhibit “B” - Pacifica Services, Inc., Agreement
Exhibit “C” - SWRP Milestones
Exhibit “D” - Pacifica Services, Inc., billing forecast

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